

DRAFT MINUTES

Windrush Creek Bylaws Committee Meeting

At 6225 Brooksong Way

June 17, 2020, 5:00 to 6:30 p.m.

Carole Bickel, Vivian Witkind Davis, Phil Davis and Basia Nowak attended.

Proposed amendment to the Declaration permitting sale of common properties

The committee approved changes to a draft memo to the trustees and agreed to send it to the trustees for their consideration. Vivian will take care of this.

POA officer roles and responsibilities

The committee reviewed Phil's amended draft delineating roles and responsibilities of POA officers, committees and the webmaster. We discussed the role and structure of an "architecture committee." It appears that most property owners' associations like ours have such a committee or board to assure that the architectural and building restrictions required by their governing documents are followed. Phil will prepare a clean copy for further discussion. It will be presented at the annual meeting, disseminated to the membership and maintained by the board in its official files.

Next meeting

The next meeting of the bylaws committee will take be scheduled soon. The primary focus will be enforcement of use requirements in the declaration.